

## Charging Policy

### 1. Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

### 2. Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents/carers to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents/carers have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent/carer wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents/carers have a right to know how each trip is funded. The school will provide this information on request.

2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents/carers. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums, art galleries, historical sites, etc;
- visitors to the school (musicians, local interest groups, etc.);
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre/cinema;
- musical events
- Forest Schools

2.4 There may, at times, be classroom based activities linked to learning which could require additional funding. Parents are invited to make a contribution towards such activities, but again, the contribution is non-compulsory.

### 3. Residential visits

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do make a charge to cover the costs of board and lodging. Parents/carers who receive some state benefits (currently: Income Support; Income based Job Seeker's Allowance; Support under Part IV of the Immigration and Asylum Act 1999; Child Tax Credit (i.e. Parents who are not in receipt of Working Tax Credit and whose annual income does not exceed a limit agreed annually) are exempt from payment.

### 4. Parental/Carer consent

4.1 At the beginning of each school year parents/carers are asked to complete a consent form for activities throughout the year. This has been introduced at the suggestion of parents, and has been adopted in an effort to reduce the amount of

paper used. Consent forms are kept in a class file which accompanies the class when participating in activities.

## **5. Music tuition**

**5.1** All children study music as part of the normal school curriculum. We do not charge for this.

**5.2** There is no charge for individual or group music tuition offered in addition to the National Curriculum. Additional music lessons for junior pupils are currently offered to pupils who show an interest or aptitude, including choir. A member of the school staff runs and organises these sessions on a voluntary basis. We give parents information about additional music tuition at the start of each academic year.

## **6. Swimming**

**6.1** The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.

## **7. Football, Rugby, Athletics & Netball**

**7.1** The school offers additional sports coaching after school. A member of the school staff (usually PE Coordinator) runs and organises these sessions on a voluntary basis. No charge is made for these sessions. Wherever possible, travel is arranged free of charge.

**This policy was adopted by the Governing Body on the 10<sup>th</sup> of February 2004.**

**It will be reviewed during the Spring Term 2008.**

**This policy was reviewed 9<sup>th</sup> September 2010.**

**It will be reviewed in the Spring Term 2012.**

**This policy was reviewed 7<sup>th</sup> February 2012.**

**This policy was reviewed 6<sup>th</sup> January 2016.**